

MINUTES OF MEETING NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, February 6, 2013 at 5:08 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

David Gray	President
Vincent Morretti	Secretary
Mark Capwell	Assistant Secretary

Also present were:

Doug Hyche	District Manager
Dennis Lyles	District Counsel
Jane Early	District Engineer
Brenda Schurz	District Clerk
Nick Schooley	Drainage Supervisor
Donna Holiday	GMS-South Florida, LLC

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hyche called the meeting to order at 5:08 p.m.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the January 9, 2013 Meeting

Mr. Hyche stated item two is approval of the minutes of the January 9, 2013 meeting.

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor the minutes of the January 9, 2013 meeting were approved as presented.
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THIRD ORDER OF BUSINESS

Staff Reports

A. Manager

- i. Approval to Piggyback on State of Florida Contract No. 600-760-11-1 for Lease Agreement with Pitney Bowes for Mail Processing Equipment in the amount of \$343.00 per month for forty-eight (48) months**

Mr. Hyche stated the next item is approval to piggyback on the State of Florida contract no. 600-760-11-1 for lease agreement with Pitney Bowes for mail processing equipment in the amount of \$343.00 per month for 48 months.

Mr. Gray asked is this replacing something we already have?

Ms. Schurz stated this is another step in us doing our own accounts payable and accounting to mail out all of the invoices.

Mr. Gray asked are we reducing something from the other side of that, meaning if we are paying this are we dropping something from the other side?

Ms. Schurz responded no.

Mr. Gray asked when we are adding this additional stuff how long will it be until we actually cross off the other side of that expenditure?

Mr. Hyche stated it will be the term of the contract in approximately five months.

Mr. Gray asked this becomes effective when?

Mr. Hyche responded I'm not aware of the effective date. I believe it becomes effective when we sign the contract and initiate the process.

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor staff was authorized to piggyback on the State of Florida contract no. 00-760-11-1 for a lease agreement with Pitney Bowes.

Mr. Morretti joined the meeting at this time.

ii. Consideration of Change Order No. 2 to Consultant Agreement No. 2013-01 for a Net Increase in the Lump Sum Amount of \$14,700.00

Mr. Hyche stated the next item is consideration of change order no. 2 to consultant agreement no. 2013-01 for a net increase in the lump sum amount of \$14,700. This was a subcontract with Unger Engineering Services for investigations they are doing with reference to the Large User Agreement and the Wedge.

Mr. Gray asked this is for a consultant related to the Wedge and that is being covered under our agreement with Lennar and the other contractors?

Mr. Lyles stated this is engineering related work that will be added to the agreement for various things that are going into the Wedge. On the final page is a rundown of the scope of the items that were covered by this request for payment of additional services.

Mr. Gray asked do they fund it?

Mr. Lyles stated I don't know that it is funded through any of those agreements but the way it has been explained by Rod we are keeping a tabulation of what we are spending on all of this and will roll into a bond issue, which will be rolled into assessments, which will be paid by the Wedge properties.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor change order no. 2 to the agreement with Unger Engineering Services with respect to the Large User Agreement for a lump sum increase of \$14,700 was approved.

B. Attorney

Mr. Lyles stated I don't have any details but will tell the board that in recent weeks in terms of our dispute with Broward County there was as a result of a mediation conference that was attended by Doug and Rod, your special counsel that

you retained as well as the county manager, county attorney, department head and people like that a face to face meeting between Rod and his counterpart at the county to see if these technical issues and coverage issues and service issues could be resolved through some sort of settlement or working arrangement. It was determined that was not going to be the case so based on your previous authority they have proceeded on your behalf with the filing of a lawsuit against the county, the county has responded with a motion to dismiss the lawsuit and that hearing will be held tomorrow. After tomorrow we will know something more and they will report to the manager the outcome of the hearing and he can let you know in turn where we stand. The judge may reserve ruling or the judge may go ahead and rule tomorrow we don't really know what will happen but in any event the hearing is tomorrow on the motion to dismiss and more to come.

C. Engineer

- i. Consideration of Change Order No. 2 for Project No. 414773 (formerly 405376) for Additional Work Per Building Department Comments and Existing Conditions for a Net Increase in the amount of \$96,818.75**

Mr. Hyche stated the next item is consideration of change order no. 2 for project no. 414773 formerly 405376 for additional work per building department comments and existing conditions for a net increase in the amount of \$96,818.75.

Ms. Early stated this change order is for the R.O. Plant during the course of permitting the city had some comments and we had to change some wire sizing and some steel, which amounted to some minor cost increases to the contractor. Rod was with us when we negotiated with the contractor on the prices I think it is pretty fair.

Mr. Hyche asked what was the original price of the contract?

Ms. Early responded \$246,000. One of the big items was the concrete pad for the generator because we really didn't know what generator we were going to use at the

time and once that was determined then that concrete pad size actually increased. A lot of the other things were minor but the was one of the bigger items.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor change order no. 2 for the water treatment plant improvements with Lanzo Construction for a net increase of \$96,818.75 was approved.

ii. Project Status Report

Ms. Early stated the project status report is in your agenda if you have any questions. The R.O. Plant is proceeding and you will start to see a lot more construction going on.

FOURTH ORDER OF BUSINESS

Approval of Financials and Check Registers

Mr. Hyche stated the next item is approval of the financials and check registers.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the financials and check registers were approved.

Mr. Capwell stated Brenda mentioned something about the cost of these booklets and it costs approximately \$200 a month and she suggested that maybe the board should consider ordering iPad 2s that way we don't have to order these books. I believe the iPad 2 base model is approximately \$400 each and I don't know how many we need.

Ms. Schurz stated a minimum of three.

Mr. Gray asked how much do these booklets cost?

Ms. Schurz responded I don't have a firm number but I believe it is \$200 or \$300 a month at least for the printing of the books. I could be wrong in the number I would have to look at the contract.

Mr. Capwell stated regardless of what the number is it is pretty high.

Mr. Hyche stated it is all included in the GMS contract.

Ms. Schurz stated it is an extra expense.

Mr. Capwell stated by getting a base model iPad 2 we just need wifi and I was wondering maybe we need to authorize ordering four.

Mr. Lyles stated it is certainly efficient I used one today to help with the meeting that we are in the middle of right now. I believe there are issues with elected officials using those and how public the contents become. Probably before you embark upon that course I suggest you let us tell you what the pros and cons are from a public records and sunshine law standpoint then let you make your decision and maybe Brenda can refine the number a little bit better too. I'm not suggesting for a moment that it is not an appropriate expense, however, I do want to let you know what happens when you accept and begin to utilize something like that and what kind of measures you want to take to segregate public and private business things. It can get to be problematic so I would like to give you that rundown before you make a decision. I wasn't aware the issue was going to come up tonight or I would have had something prepared but before we actually do it I think you may want to know what you are getting into.

Mr. Gray stated I would like to know that. I make packages all the time I don't have them bound but I send them out and have them brought back on a regular basis. Maybe there is a cheaper format that we could do with the information here. It could be stapled because we just throw them away when we are done anyway.

Mr. Hyche stated let staff get hard numbers for you.

Mr. Gray stated I do like having it in advance and you have to deliver them to our houses so that costs something but I like to have it in advance to read it, which I know you can do electronically but I understand what you are saying. I would certainly like to know how that works.

Mr. Lyles stated I don't have a ready answer but I know there are issues. I would like to research and present it to you so you have that information and then you make a decision based on all the information.

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor the meeting adjourned at 5:21 p.m.



Vincent Morretti
Secretary



David Gray
President